

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: January 10, 2023

Place:

Time: 12:00 P.M.

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Rebecca Whitman at 12:00 P.M. with the Pledge of Allegiance. Rebecca Whitman welcomed everyone to the regular quarterly meeting. Those in attendance included ten (12) members and two (2) guests William Romeo (ODNR) & Josh Cox (910th EM)

PREVIOUS MEETING MINUTES:

- Rebecca Whitman asked if there were any additions or corrections to the minutes of the September 13, 2022 meeting as presented. There being none -

MOTION: Lisa Taddi made a motion to approve the minutes of the September 13, 2022 meeting as submitted.

Kristen Gallagher seconded the motion.

For 12 Against 0 Abstain 0

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCES:**
John Hickey reported that the Balance of Funds in the LEPC Account as of this date, was **\$31,033.90.**

To accept the financial report as submitted

MOTION: Gerald King made a motion to accept the financial report as presented by EMA Director Hickey

Shara Taylor seconded the motion.

For 12 Against 0 Abstain 0

- **GUEST SPEAKER / PROGRAM:**
None

- **CHEMICAL PLAN :**
 - Annex O was submitted in November 2022 with updates.

- **HAZARDOUS MATERIALS RESPONSE TEAM (TCHMRT): (Report Attached)**
 - One (1) response for the rehab tent during below zero temperatures for a structure fire.
 - Chief attended table top exercise at Kent Trumbull.
 - Five (5) members attended leadership development class at Howland Fire.
 - Two (2) members attended drone familiarization.
 - Conducted HazMat familiarization training with Newton Fall Joint Fire.

- **OHIO EPA:**
 - Submitted report of all 2022 reported spills by K. Kollar (**Report Attached**)

- **OLD BUSINESS:**
 - Discuss the 2023 LEPC table top exercise at LG Chem in Lordstown on April 20, 2023 at 1000 A.M.
 - Provided a Drone Program Update.
 - Update on HazMat Technician Course that will be held on weekends in March.
 - Update on TC Fire Department Containment Pool Purchase(s)

- **NEW BUSINESS:**
 - Discussion was held concerning the update of the TC LEPC by-laws. Shara Taylor was appointed chairman of the by-laws committee, she will form a committee to review and recommend changes that need to be made so the final document can be approved at the October 2023 LEPC meeting.
 - Reminded current members that their terms will all end on June 30, 2023, and they will need to fill out a new application to continue on the committee for a new two (2) year term that will run through June 30, 2025.
 - Discussion was held concerning the need in the future for a part time enforcement officer for LEPC. The hiring of a enforcement officer would allow us to be more active in the county and to expand our inspections and follow up's with the Tier 2 chemical reporting. This will be something that will be revisited in 2024.

- **ANNOUNCEMENTS:**

None at this time

- **GOOD OF THE ORDER:**

EMA Director Hickey will secure a guest speaker for the next meeting.

- **ADJOURNMENT:**

MOTION: Kristen Gallagher made a motion to adjourn.
Kurt Kollar seconded the motion

For 12

Against 0

Abstain 0

**The next meeting will be April 11, 2023 at the EMA Office located at 640
N. River Road, N.W., Suite B, Warren, OH 44483.**

JEH

01.18.2023